

MITCHELL TOWNSHIP MEETING AGENDA
Thursday, March 19, 2026

/

REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE AGENDA

MINUTES from February

FINANCIAL Report

PUBLIC COMMENTS: (limit 5 minutes)

DEPARTMENTAL REPORTS

- Assessing
 - March Board of Review
 - Assessor Search
- Fire Department
- Planning Commission
 - Millen Twp Master Plan
- Roads
- Zoning Administrator
- Cemetery
- Building
 - Furnace issues
- Park
- Elections

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

Next meeting date April 16, 2026 @ 7:00 p.m.

ADJOURNED

Mitchell Township Board

February 19, 2026

Meeting Minutes

The February meeting of the Mitchell Township Board was called to order by Supervisor Brimm, on Thursday, February 19th, at 7:00 pm at the Mitchell Township Hall, 6849 W. Tower Rd, Curran, Michigan.

Members Present: Treasurer Kevin Small, Supervisor Carla Brimm, Clerk Olivia Bowers Trustee Paula Taylor, Trustee Mike Lay

Members Absent:

Other Present: 2

December 2025 and January 2026 Minutes

It was moved by Kevin Small, supported by Paula Taylor, to approve the minutes from December and January meetings.

Yes- 5 No-0 Absent-0 Motion Carried

December 2025 and January 2026 Financial Report

It was moved by Kevin Small, supported by Paula Taylor, to approve Financial Statements.

Yes- 5 No-0 Absent-0 Motion Carried

Public Comment

Departmental Reports

Assessing

March 3, 9, & 11 Board of Review

Fire Department

It was moved by Carla Brimm, supported by Olivia Bowers, to add Rodney Cordes and Kelly Thorn as Firefighters.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Kevin Small, supported by Paula Taylor, to approve a bill run of \$1,626.00

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Carla Brimm, supported by Olivia Bowers, to approve quote of \$2,622.79 with R & R to fix the truck

Roll Call

Carla Brimm – Yes Kevin Small- Yes Paula Taylor – Yes Mike Lay - Yes and Olivia Bowers - Yes

It was moved by Olivia Bowers, supported by Carla Brimm, to \$9,998 to be completed by August 1, 2026 for the DNR Grant

Roll Call

Carla Brimm – Yes Kevin Small- Yes Paula Taylor – Yes Mike Lay - Yes and Olivia Bowers - Yes

Planning Commission

March 11th, 2026

Roads -

None

Zoning Administrator

Three Correspondence for December

Two Correspondence for January

Cemetery

None

Building

None

Park

None

Elections

None

Correspondence

Old Business

New Business

Fire Department Budget Workshop 3-8-26 2:30pm

Budget Hearing 3-26-26 2pm

Adjourned at 8:55 p.m.

Next meeting March 19, 2026 @ 7:00 p.m.

Mitchell Township
Profit & Loss YTD Comparison
March 2026

	Mar 26	Apr '25 - Mar 26
Income		
101.000.400 Tax Revenues		
402.000 Current Property Taxes	0.00	41,281.48
402.001 County Collected Tax	0.00	48,767.27
412.001 Summer Tax Admin Fee	0.00	8,104.85
412.002 Winter Tax Admin Fee	0.00	31,105.67
410.002 Road Millage	0.00	3,825.03
Total 101.000.400 Tax Revenues	0.00	133,084.30
101.000.476 Licenses & Permits		
476.001 Land Use Permits	0.00	200.00
101.000.476 Licenses & Permits - Other	0.00	100.00
Total 101.000.476 Licenses & Permits	0.00	300.00
101.000.501 Federal Revenues		
501.001 Federal PILT	0.00	9,722.83
501.002 Timber Sale & Royalties	0.00	6,055.68
Total 101.000.501 Federal Revenues	0.00	15,778.51
101.000.539 State Revenues		
573.000 Grants	0.00	500.00
575.000 METRO	0.00	11,052.50
101.000.539 State Revenues - Other	0.00	39,375.14
Total 101.000.539 State Revenues	0.00	50,927.64
101.000.664 Interest		
664.002 Road Fund Interest	0.00	152.54
664.003 Money Market Interest	0.00	88.55
101.000.664 Interest - Other	0.00	35.75
Total 101.000.664 Interest	0.00	276.84
101.000.667 Rents and Royalties		
667.002 Gas Royalties	0.00	78.46
101.000.667 Rents and Royalties - Other	0.00	100.00
Total 101.000.667 Rents and Royalties	0.00	178.46
101.000.673 Sale of Assets		
673.001 Cemetery Lots	0.00	100.00
Total 101.000.673 Sale of Assets	0.00	100.00
Total Income	0.00	200,645.75
Expense		
101.101.000 Township Board		
101.000.228 Due to S.O.M.		
228.002 Unemployment Insurance	0.00	1,870.00
Total 101.000.228 Due to S.O.M.	0.00	1,870.00
101.000.229 Due Federal Govt		
229.002 Federal Social Security		
862.000 Company Social Sec.	91.14	7,313.73
Total 229.002 Federal Social Security	91.14	7,313.73
229.003 Federal Medicare		
863.000 Company Medicare	21.33	1,689.09
Total 229.003 Federal Medicare	21.33	1,689.09
Total 101.000.229 Due Federal Govt	112.47	9,002.82

Mitchell Township
Profit & Loss YTD Comparison
March 2026

	Mar 26	Apr '25 - Mar 26
101.103.000 Trustees		
702.000 Per Meeting Wage	0.00	3,250.00
832.000 Publications & Journals	0.00	203.88
Total 101.103.000 Trustees	0.00	3,453.88
801.000 Association Dues	0.00	1,320.94
802.001 Fees	0.00	10,860.36
806.000 Audit	0.00	375.00
900.000 Printing and Publishing	0.00	61.63
902.000 Website and Maintenance	0.00	300.00
910.000 Insurance	0.00	15,859.55
66000 - Payroll Expenses	0.00	-535.13
101.101.000 Township Board - Other	0.00	645.20
Total 101.101.000 Township Board	112.47	43,214.25
101.171.000 Supervisor		
702.000 Salary	0.00	9,000.00
Total 101.171.000 Supervisor	0.00	9,000.00
101.215.000 Clerk		
702.000 Salary	0.00	14,850.00
704.000 Internet	0.00	425.00
726.000 Supplies	0.00	1,312.10
741.000 Software - New	0.00	4,908.52
770.000 Postage	0.00	119.54
802.001 Fees	0.00	32.20
Total 101.215.000 Clerk	0.00	21,647.36
101.216.000 Deputy Clerk		
702.000 Salary	0.00	6,875.00
Total 101.216.000 Deputy Clerk	0.00	6,875.00
101.247.000 Board of Review		
703.000 per diem - Full Day	0.00	680.00
704.000 per diem - Half Day	0.00	470.00
900.000 Printing & Publishing	0.00	77.85
Total 101.247.000 Board of Review	0.00	1,227.85
101.253.000 Treasurer		
702.000 Salary	0.00	13,200.00
727.000 Equipment - New	0.00	422.94
728.000 Equipment - Repair	0.00	75.29
770.00 Postage	0.00	2,286.51
802.001 Fees	0.00	899.00
802.003 Tax Collection Fee	0.00	21.95
802.007 Folding Service	0.00	966.53
880.000 Miscellaneous	0.00	-61.57
101.253.000 Treasurer - Other	0.00	86.87
Total 101.253.000 Treasurer	0.00	17,897.52
101.257.000 Assessor		
702.000 Salary	0.00	19,033.33
770.000 Postage	0.00	1,224.86
802.001 Fees	0.00	789.72
Total 101.257.000 Assessor	0.00	21,047.91
101.262.000 Elections		
900.000 Printing & Publishing	0.00	56.25
940.000 Maintenance Contracts	0.00	595.05
Total 101.262.000 Elections	0.00	651.30

Mitchell Township
Profit & Loss YTD Comparison
March 2026

	Mar 26	Apr '25 - Mar 26
101.265.000 Building & Grounds		
702.013 Custodial Wages	0.00	1,200.00
726.000 Supplies	0.00	555.69
728.000 Equipment - Repair	0.00	223.00
921.000 Water Services	0.00	370.00
923.000 Electric	215.52	917.61
925.000 Propane - Heat	0.00	3,632.86
926.000 Telephone	0.00	1,405.78
933.000 Mowing	0.00	1,840.00
934.000 Plowing	0.00	330.00
935.000 Grounds-FD Plow/Mow	0.00	270.00
935.000 Building Grounds Maintenance	0.00	764.57
Total 101.265.000 Building & Grounds	215.52	11,509.51
101.276.000 Cemetery		
702.000 Sexton Wages	0.00	1,800.00
933.000 Mowing	0.00	5,195.00
Total 101.276.000 Cemetery	0.00	6,995.00
101.446.000 Street and Bridges		
950.000 Signs	79.92	79.92
951.000 Roads	0.00	35,627.00
952.000 Dust Control	0.00	6,670.06
Total 101.446.000 Street and Bridges	79.92	42,376.98
101.448.000 Street Lighting		
927.000 Street Lighting	106.34	1,105.57
Total 101.448.000 Street Lighting	106.34	1,105.57
101.721.000 Planning Commission		
702.000 Salary	0.00	420.00
Total 101.721.000 Planning Commission	0.00	420.00
101.722.000 Zoning Board		
702.000 Salary	0.00	5,900.00
Total 101.722.000 Zoning Board	0.00	5,900.00
101.751.000 Township Park		
812.000 Septic - Temp. Toilets	0.00	675.00
933.000 Mowing	0.00	520.00
Total 101.751.000 Township Park	0.00	1,195.00
201.702.000 CURRAN FIRE DEPT		
702.001 CHIEF SALARY	625.00	1,250.00
702.002 ASSISTANT CHIEF	525.00	1,050.00
702.006 EQUIPMENT MAINTENANCE	0.00	0.00
702.007 DEPARTMENTAL MEETING	0.00	0.00
702.008 MEDICAL RUN	0.00	0.00
702.009 FIRE RUN	320.00	880.00
702.010 EXTENDED SERVICE	0.00	0.00
702.012 BUILDING MAINTENANCE	0.00	0.00
702.015 MUTUAL FIRE RUN	0.00	0.00
702.016 MUTUAL MEDICAL RUN	0.00	0.00
Total 201.702.000 CURRAN FIRE DEPT	1,470.00	3,180.00
Total Expense	1,984.25	194,243.25
Net Income	-1,984.25	6,402.50

Mitchell Township
Balance Sheet
As of March 26, 2026

	<u>Mar 26, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
100.001 AAACU DDA GF	586.25
100.002 CU-GF Savings	12,532.91
100.003.001 Metro Fund	49,402.31
100.003.002 Road Fund	58,420.71
100.004 Park Fund	7,863.53
101.101 Certificate of Deposit	21,962.39
101.102 Certificate of Deposit	18,542.29
Total Checking/Savings	169,310.39
Other Current Assets	
101-000-084 Due From Tax Fund	5,005.40
204-000-084.101 Due From Gener	1,694.55
Total Other Current Assets	6,699.95
Total Current Assets	176,010.34
TOTAL ASSETS	176,010.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	415.28
Total Accounts Payable	415.28
Other Current Liabilities	
101-000-214.204 Due to Road	1,694.55
101-000-214.206 Due to Fire	2,711.27
24000 · Payroll Liabilities	7,512.52
Total Other Current Liabilities	11,918.34
Total Current Liabilities	12,333.62
Total Liabilities	12,333.62
Equity	
32000 · Retained Earnings	157,274.22
Net Income	6,402.50
Total Equity	163,676.72
TOTAL LIABILITIES & EQUITY	176,010.34

Mitchell Township

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Register: 100.001 AAACU DDA GF

From 02/20/2026 through 03/26/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/25/2026			-split-	Deposit		X	793.48	3,013.56
02/27/2026			101.000.539 State Rev...	Deposit		X	6,288.00	9,301.56
02/28/2026	1877	Thompson, Randy	-split-		1,311.60			7,989.96
02/28/2026	1878	Trader, Herb	-split-		132.15			7,857.81
02/28/2026	1879	Taylor, Paula F	-split-		220.24			7,637.57
02/28/2026	1880	Small, Kevin	-split-		960.89			6,676.68
02/28/2026	1881	Sanford, Michael R	-split-		461.40			6,215.28
02/28/2026	1882	Poellet, Laura L	-split-		92.35			6,122.93
02/28/2026	1883	McEwen, Dana R.	-split-		575.62			5,547.31
02/28/2026	1884	Lay, Douglas M	-split-		220.24			5,327.07
02/28/2026	1885	Brimm, Carla S	-split-		672.75			4,654.32
02/28/2026	1886	Bowers, Olivia M	-split-		1,126.25			3,528.07
03/01/2026	1887	Consumers Energy	-split-	Paying 4 Acco...	401.78			3,126.29
03/06/2026	XFER	AAACU	20000 · Accounts Paya...		78.00			3,048.29
03/06/2026	52149925	United States Treasury	-split-	38-2453961	1,166.98			1,881.31
03/15/2026	1889	TRALFA, HANNA R	-split-		603.48			1,277.83
03/15/2026	1890	THORN, KC J	-split-		691.58			586.25

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03/26/26

Cash Basis

Curran Fire Department

Profit & Loss YTD Comparison

March 2026

	Mar 26	Apr '25 - Mar 26
Income		
206.000.400.000 Tax Revenues		
402.000 Current Property Taxes	0.00	64,107.40
402.001 County Collected Taxes	0.00	41,524.97
Total 206.000.400.000 Tax Revenues	0.00	105,632.37
Total Income	0.00	105,632.37
Expense		
206.001.000 Fire Department		
862.000 Employers Social Sec.	0.00	1,448.94
863.000 Employers Medicare	0.00	338.88
Total 206.001.000 Fire Department	0.00	1,787.82
206.100.000 Fire Department		
702.005 Wages - Vehicle Maint.	0.00	280.00
714.000 Wages - Equipment Maint	0.00	120.00
716.000 Wages - Bookkeeping	0.00	1,841.01
726.000 Supplies	0.00	1,720.67
727.000 Equipment - New	720.00	1,130.27
728.000 Equipment - Repair	442.00	618.26
801.000 Association Dues	0.00	195.00
802.000 Fees	0.00	28.36
910.000 Insurance	0.00	716.00
928.000 Fuel for Vehicles	0.00	242.00
Total 206.100.000 Fire Department	1,162.00	6,891.57
206.171.000 Fire Chief		
702.000 Salary	0.00	6,225.00
206.171.000 Fire Chief - Other	0.00	0.00
Total 206.171.000 Fire Chief	0.00	6,225.00
206.172.000 Assistant Chief		
702.000 Salary	0.00	4,700.00
Total 206.172.000 Assistant Chief	0.00	4,700.00
206.175.000 Staff		
709.000 Wages - Dept. Meetings	0.00	775.00
710.000 Wages - Medical Runs	0.00	0.00
711.000 Mutual Medical Run	0.00	0.00
712.000 Wages - Fire Runs	0.00	10,320.00
713.000 Mutual Fire Runs	0.00	0.00
714.00 Wages - Extended Svc.	0.00	670.00
831.000 Seminars and Training	0.00	285.88
Total 206.175.000 Staff	0.00	12,050.88
206.265.000 Buildings & Grounds		
702.000 Wages - Bldg. Maint.	0.00	280.00
726.000 Supplies	0.00	29.70
728.000 Equipment - Repair	0.00	156.28
923.000 Electric	239.85	1,236.98
925.000 Propane - Heat	480.00	2,370.00
926.000 Telephone	151.68	1,965.28
933.000 Mowing	0.00	585.00
206.265.000 Buildings & Grounds - Other	0.00	83.62
Total 206.265.000 Buildings & Grounds	871.53	6,706.86
Payroll Expenses	0.00	0.00
Total Expense	2,033.53	38,362.13
Net Income	-2,033.53	67,270.24

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03/26/26

Cash Basis

Curran Fire Department

Balance Sheet

As of March 26, 2026

	Mar 26, 26
ASSETS	
Current Assets	
Checking/Savings	
206.001.000 FD - CU Checking	36,363.55
206.002.000 FD-CU Savings	41,529.97
206.003 Certificates of Deposit	27,022.21
206.004 Certificate of Deposit	20,819.12
Total Checking/Savings	125,734.85
Other Current Assets	
206-000-084.101 Due From Genera	2,711.27
Total Other Current Assets	2,711.27
Total Current Assets	128,446.12
TOTAL ASSETS	128,446.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	-2,911.76
Total Other Current Liabilities	-2,911.76
Total Current Liabilities	-2,911.76
Total Liabilities	-2,911.76
Equity	
Retained Earnings	64,087.64
Net Income	67,270.24
Total Equity	131,357.88
TOTAL LIABILITIES & EQUITY	128,446.12

Curran Fire Department

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Register: 206.001.000 FD - CU Checking

From 02/20/2026 through 03/26/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/22/2026		AAACU	Accounts Payable	QuickBooks ge...		X		39,384.86
03/01/2026	1842	Consumers Energy	-split-	2 Accounts	239.85			39,145.01
03/01/2026	1843	VOID	206.265.000 Buildings...	Forward Energ...				39,145.01
03/01/2026	1844	forward energy	-split-	January 2026 S...	480.00			38,665.01
03/01/2026	1845	HarborSide Fire Inc	-split-	Invoice 1563	154.00			38,511.01
03/01/2026	1846	R&R Fire Truck Rep...	-split-	Invoice 72947 ...	1,008.00			37,503.01
03/06/2026	XFER	AAACU	Accounts Payable		987.78			36,515.23
03/16/2026	ACH	Allband Multimedia	206.265.000 Buildings...		151.68			36,363.55

Mitchell Township
Zoning Minutes
February 2026

- 02-19-2026 Jeff 734-775-8982 needed help filling out application for shed. He's sending check and application in mail.
- 02-20-26 Richard Hawes 989-424-1174 filled out application and is emailing for my pre-approval before sending payment.
- 02-23-26 Received check and application from Jeff Glowacki. Issued LUP 26-001 for 30x50 garage.